



FY16 Folk Arts Preservation Scholarship Guidelines

DESCRIPTION

*The Folk Arts Specialist will assist you in connecting with **translation** services as needed.*

Folk Arts Preservation Scholarships are intended to help individual artists, organizations, and cultural communities in the preservation, presentation, and documentation of their traditional art forms through the completion of a project. No cash match is required but substantive description of community support and in-kind contributions must be submitted with the application.

Projects should support the following goals:

1. Empower tradition bearers to pass on art forms to their cultural communities.
2. Emphasize community building and education.
3. Promote public awareness and appreciation of traditions.
4. Contribute to the diversity and vitality of Utah's arts landscape.

Scholarship amount: Up to \$500. One time funding.

Application Deadline: Rolling until May 2, 2016. Applications reviewed quarterly.

Because this category is broad and evolving, applicants are strongly encouraged to speak with the Folk Arts Specialist before applying. Many, but not all, art forms shared within a community, family, or small group may qualify for a Folk Arts scholarship. Considering art "folk" or "traditional," requires that skills, knowledge, and creative criteria are passed between members of a shared community, typically by recognized tradition bearers to younger generations. Traditional art forms are diverse, varying greatly in medium and method. Performing arts such as singing, dancing, and drumming may qualify, as can crafts like weaving, rawhide braiding, silversmithing, and woodcarving. If your arts practice is traditional and passed on to other members of your community through intensive experiential learning, it may be eligible. Resulting workshops, exhibitions, performances, or other funded presentations should demonstrably strengthen the cultural heritage of your community or geographic region and increase public awareness of folk and traditional arts in Utah.

DEFINITIONS

Tradition - a skill, craft, or art form shared between members of the same cultural community learned in informal settings by observation and imitation.

Community - a group of people with a shared identity: ethnic, tribal, occupational, religious, or regional.

Folk or Traditional Artist - a skilled practitioner of a traditional art form learned within the artist's own culture, creates work for use within his or her own cultural community.

Tradition Bearer - individuals who are recognized within their cultural community for expressing and transmitting the community's traditional values and aesthetics.

FUNDING ELIGIBILITY

Who Can Apply?

Individuals:

- Master folk artists or tradition bearers who are recognized within their community.
- Emerging traditional artists and apprentices.

Organizations:

- Utah-based programs focused on preserving, presenting, or documenting traditional art forms of a specific cultural community.
- Organizations with an operating budget of \$150,000 or less.
- Applicants awarded a UA&M grant in FY16 may also apply for an FY16 Folk Arts Preservation Scholarship, however, the applying organization must have a very targeted, defensibly different project for which it is seeking funds in order to be able to access both the Preservation Scholarship and any other UA&M funding opportunity. Consult these guidelines to see if your project fits the criteria for Folk Arts.

Funds may be used for the following:

- In-state travel expenses for participating artists.
- Supplies, tools, and other materials (excluding purchased musical instruments, outfits, or costumes) needed for completion of project.
- AV equipment rental needed for completion of project.
- Fees for presenters/demonstrators at workshops, classes, festivals, etc.
- Traditional arts mentorships and other small group learning activities.
- Conservation materials to preserve important traditional material culture of a specific community or region (must be on public display).
- Documentation to increase public awareness of folk art traditions and assist in their preservation.
- Costs directly related with production of public folk arts events (festivals, concerts, gatherings) which help to preserve cultural heritage within a community.

Funds may NOT be used for the following:

- Requests for general operating support.
- Historic re-enactment projects.
- Travel outside the state.
- Projects not directly relevant to preservation, presentation, or documentation of traditional arts.
- Academic awards and/or work, including: fellowships, scholarships, or tuition fees for student work; as well as in-school curriculum projects and/or projects that are part of a required course or curriculum.

Division of Arts & Museums Policies

- Utah Arts & Museums funds must be spent between July 1, 2015 and June 30, 2016 (FY16)
- UA&M restricts its funding to artists and organizations based in and primarily serving the residents of Utah.
- We request that individuals or organizations awarded funding send a letter of appreciation to their legislators thanking them for funding. Copies or letters should be submitted with the final evaluation report form. Additionally, one of the best opportunities to connect with legislators in person is at Arts Day on February 9, 2016 which is sponsored by the Utah Division of Arts & Museums, Utah Cultural Alliance, and Art Works for Kids.
- If awarded funding, you are required to file a final report online within 60 days of completing the project.
- If awarded funding, you must give credit to the Division of Arts & Museums and the National Endowment for the Arts (NEA) in promotion, publicity, advertising, and programs. Logos and style guides are available on our website at artsandmuseums.utah.gov
- All individuals and organizations that receive funding must have a DUNS number. The DUNS number is used to by the federal government to track where funds are allocated throughout the country. If you do not have a DUNS number, you may wait to apply for a DUNS number until you have been awarded funding; we will assist you with the process. For more information on applying for a DUNS number, click [HERE](#).
- In order to pay an individual, we will require a Social Security Number. That number will be used only for the check request and then will be destroyed. Organizations, clubs, government agencies, and businesses will need to provide an EIN on the application.

APPLICATION PROCESS

Scholarship applications are reviewed once per quarter. FY16 review months include December, March, and May.

1. Applications must be submitted online at uamgrants.utah.gov. If you are new to the system, contact the Folk Arts Specialist to create an account. If you are a returning user, log in using your email address for your user name and your password. There is also a link on this page to assist you if you have forgotten your password. *BROWSER INFORMATION: the online grants system works best if viewed in Chrome or Firefox web browsers. If using Internet Explorer be sure your version is 9.0 or higher.*

NOTE: YOUR REGISTERED EMAIL ADDRESS IS YOUR USER NAME

2. After logging in, click “apply” and then click on the name of the application to open it. Once you have created your application you can return to it as many times as you need to before the deadline. When returning, after logging in, you will select “update.”
3. Once you press the submit button, the application will be locked and you will no longer be able to view or edit your application. Submitted applications become part of public record. To unlock the application please contact the Grants Manager. You can view and print your submitted application at any time by logging into the grants portal at uamgrants.utah.gov, selecting “update” and clicking the printer icon to the right of the application name. You will return to this page to fill out your final report at the completion of your project.
4. Submitted applications are vetted by UA&M staff for completeness and eligibility—we may contact you for clarification or additional information during this stage. A panel of peers will meet to review the scholarship applications. The UA&M director will review and approve the final funding recommendations. The amount awarded depends on the funding request, applicant scores, regional and rural distribution of state funds, and the funding available.
5. Following director approval, applicants will be notified. Applicants must sign and return state legal documents before a payment can be made.

Contact Adrienne Decker, Folk Arts Specialist (801-245-7286) for questions about your proposed project or Laurel Cannon Alder, Grants Manager (801-236-7550) for technical assistance with the application process.

SCHOLARSHIP PREPARATION & REVIEW CRITERIA

Applications will be reviewed by a panel of community folk arts representatives and UA&M staff. Below is the list of the questions in your application.

General Information

- On the first page of your application, provide a 2-3 sentence description of your proposed project under DESCRIPTION. This text will go on your Memorandum of Understanding if funded, and panelists will use it as a quick reference.
- Basic contact information.

Artistic Excellence (70%)

- Provide a detailed description of the project and what you plan to accomplish. Describe the cultural tradition(s) that will be preserved and shared.
- Describe how you will evaluate success at the conclusion of the project.
- Please upload supporting documentation to demonstrate artistic and cultural merit of the project (e.g. photo, video, audio files, etc.) Limit 3.
- Upload a link to Youtube or other web-based media to show artistic merit (optional).

Community Involvement and Access (15%)

- Describe the cultural community that will be served by this project.
- What is the significance of the proposed project to your cultural community?
- Describe evidence of community support as demonstrated by partnerships and volunteer involvement or in-kind contributions.

Sound Management (15%)

- How will you promote the project in your community? How will you make efforts to engage the general public?
- If funding is for a performance, please describe any special efforts made to reach K-12 students and provide accessibility for Americans with Disabilities (ADA).
- Provide a detailed list of all project expenses.
- Total dollar amount of project expenses.
- Provide a detailed list of all project income.
- Total dollar amount of project income.

CONTACT INFORMATION

Adrienne Decker, Folk Arts Specialist
Chase Home, Liberty Park
Salt Lake City, UT 84105
801.245.7286 | adriennedecker@utah.gov

Laurel Cannon Alder, Grants Manager
617 East South Temple
Salt Lake City, UT 84102
801.236.7550 | lalder@utah.gov